

**Draft Minutes for December 14, 2022**  
**On-line Meeting via Zoom**

**Present:** [REDACTED] Dedrick Brooks, Russell Dunn, Duane Dycus, Angela Guyton, Marion Hale, Kimberly Hanberry, Jodi Hanner, [REDACTED] Berndon, Matt Jones, Sondra Kreger, Trish Lofton, Jeremy McKeel, Audrey Neal, Kim Newbern, Matt Purdy, Angela Richerson, [REDACTED] Ross, Brett Shather, Matthew Todd, Brian Truskey, Dr. J. David Wilson.

**Absent:** Christian [REDACTED], Dr. S.G. Carthell, Parker Griffith, Kendrick Quisenberry.

**Guests:** Dr. [REDACTED] ans, Staff Regent; Dr. Don Robertson, Vice President of Student Affairs; Dr. Melony Shemberger, Faculty Regent.

**CALL TO ORDER:** Staff Congress President Trish Lofton called the meeting to order. She thanked those who helped with the Staff Holiday and Recognition Reception.

**Dr. Don Robertson, Vice President of Student Affairs**

**Staff Recognition and Special Events Committee:** Matt Purdy thanked the Staff Recognition and Special Events Committee members for the Christmas party and the Staff Recognition Event. He thanked the Residential College Association for the event. He said both events went well and he has received positive comments on them. Staff may contact him with comments on the events.

President Lofton thanked Sharion Meloan, Executive Coordinator in the Office of Vice President of Finance and Administrative Services, for preparing the PowerPoint for the Staff Reception and for planning the menu and other aspects of the event. Ms. Lofton has received positive comments about the event.

**Communications Committee:** No report.

**Working Conditions Committee:** No report.

**Staff Survey Committee:** Brett Shather reported that Dr. Jessica Evans is working with Information Systems to have a survey emailed to staff. Information Systems is working to ensure that the survey is emailed to staff and not to faculty. Past Staff Surveys have been sent to faculty whose positions included staff duties. Audrey Neal has agreed to chair the Staff Survey Committee. Mr. Shather thanked Ms. Neal for chairing the committee.

President Lofton said Mr. Shather has accepted off-campus employment. She thanked him for his work at MSU and with Staff Congress. She thanked Ms. Neal for her willingness to chair the committee.

**Textbook Scholarship Committee:** Jodi Hanneman said the committee has no updates. Fundraising will resume in January. She will email the rebate dates to Staff Congress.

**Personnel Policies and Benefits Committee:** Marty Anderson reported that the Personnel Policies and Benefits Committee has sent information to Human Resources regarding updating the policy that addresses compensation for working outside of the employee's scheduled work hours. After Human Resources reviews the information, the Personnel Policies and Benefits Committee plans to present the information to Staff Congress.

President Lofton said that she received an email from Courtney Hixon in Human Resources notifying her that Human Resources is reviewing similar policies from benchmark universities.

**Diversity, Equity, and Inclusion Committee:** Kim Newbern reported that the committee will be gathering information on the Diversity, Equity,

**UNIVERSITY-WIDE COMMITTEES:**

**Faculty and Staff Insurance and Benefits Committee:** Orville Herndon said the Faculty and Staff Insurance and Benefits Committee will meet on January 23.

**Intercollegiate Athletic Council:** No report.

**Naming Campus Facilities Committee:** No report.

**Judicial Board:** No report.

**Sick Leave Appeals Committee:** No report.

**International Studies Advisory Committee:** No report.

**Shared Governance Committee:** No report.

**Parking Advisory Committee:** Duane Dycus said parking concerns have been presented to him. He said the Parking Office and University Police have responded to those concerns. One item involved Sodexo employees parking at the Curris Center and in service vehicle spots. He said the concern has been raised previously and citations are issued to Sodexo vehicles parked in incorrect spaces.

**AD HOC COMMITTEES:**

**Business List Revision Committee:** No report.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Staff Congress Meeting Location:** President Lofton said she has been asked if Staff Congress will have in-person meetings. She sent a survey to Staff Congress members asking their preferences for holding meetings via Zoom or in-person with a Zoom option. The results show that 68.4% of Staff Congress members who responded prefer a hybrid meeting option, and 31.6% choose the Zoom meeting option. Staff Congress will begin offering a hybrid meeting option.

**Staff Congress Representation Categories:** Orville Herndon said he sent Staff Congress members the results of the survey he sent Staff Congress members asking their preferences for Staff Congress representation categories.